

**MINUTES OF THE ANNUAL MEETING OF BOARD  
MEMBERS OF  
LAKE WASHINGTON SANITARY DISTRICT  
January 11, 2010**

**1. Call to Order**

Chairman Fahrforth called the annual meeting of the Board to order at 7:00 p.m. on Monday, January 11, 2010, at the Lake Washington County Park Community Building, 47102 Washington Park Road, Kasota, MN 56050.

**2. Roll Call**

Present: Jerry Kallheim, Larry Maruska, Robert Schmillen, Art Zuhlsdorf, and Ed Fahrforth.

**3. Review and approval of agenda**

Resolution 10.01: Member Maruska moved to approve the agenda. Upon a second from Schmillen, the motion past by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent.

**4. Review and approval of Minutes**

Resolution 10.02: Member Schmillen moved to approve the minutes of the December 28, 2009 regular meeting. Upon a second received from Zuhlsdorf, the motion passed by a vote of 5 in favor, 0 against 0 abstaining, and 0 absent.

**5. Officers' reports**

**a. Chairman – Ed Fahrforth**

- No Report.

**b. Vice Chair – Larry Maruska**

- No Report.

**c. Treasurer – Art Zuhlsdorf**

- Treasurer Zuhlsdorf reported the balance of the checking account as of January 11, 2008, being \$1,641,164.36.
- Bills totaling \$12,177.10 were reviewed for payment.

Resolution 10.03: Member Zuhlsdorf moved to pay the bills as presented. Upon a second from Maruska, he motion passed by a vote of 5 in favor, 0 against 0 abstaining, and 0 absent.

- The balance of the checking account after paying bills will be \$1,628,987.35.

**d. Secretary – James Deike**

- The book value for the collateral held at the Federal Reserve as of December 31, 2009 was \$1,569,738.81.

**6. Appointments, Designations, and Assignments**

**a. Appointment of Officers for ensuing year**

- Member Kallheim and Schmillen, nominated Ed Fahrforth for Chairperson, Larry Maruska for Vice Chairperson, and Art Zuhlsdorf for Treasurer. There being no other nominations, a vote was called resulting in the appointments.

**b. Designate Official Newspaper**

Resolution 10.04: Member Maruska moved to designate the Mankato Free Press as the official Newspaper of the District. Upon a second from Schmillen, the motion passed by a vote of 5 in favor, 0 against 0 abstaining, and 0 absent.

**c. Select Official Depository**

Resolution 10.05: Member Maruska moved to name the First National Bank Minnesota as the official Depository of the District. Upon a second from Schmillen, the motion passed by a vote of 5 in favor, 0 against 0 abstaining, and 0 absent.

**d. Discuss Bylaws and Procedural Changes**

- Discussed amending the Ordinance to clarify the collection of repair invoices from property owners.

**e. Annual appointments to administrative positions**

Resolution 10.06: Member Maruska moved to appoint Julie Hiniker as the assistant to the Treasurer, and James Deike as the District Secretary. Upon a second from Kallheim, the motion passed by a vote of 5 in favor, 0 against 0 abstaining, and 0 absent.

**f. Assign Committee Duties to Board Members**

Resolution 10.07: Member Maruska moved to appoint members Schmillen, and Zuhlsdorf to serve on the Budget Committee. Upon a second from Kallheim the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

Resolution 10.08: Member Zuhlsdorf moved to appoint members Schmillen, and Maruska to a committee responsible for creating Newsletters on a regular basis. Upon a second from Kallheim, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

**g. Other**

- Discussed the District billing procedures.

Resolution 10.09: Member Maruska moved to continue the services for the utility billing by Julie Hiniker. Upon a second from Schmillen, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

**7. Open forum from Constituents**

- None.

**8. Old Business**

**a. System Maintenance**

- No Report.

**b. Annexation**

- Discussed the on going legal billings.

**c. Review the 2010 Calendar of Events**

- No changes to the calendar are need at this time.

**d. Other**

- Discussed invoicing property owners for legal bills generated for collections.

**9. New Business**

**a. Other**

- Discussed issuing fines for none permitted “ISSS”, review the ordinance.

**10. Discuss Agenda for the January 25, 2010 meeting**

- The agenda will be set next week.

**11. Adjournment**

Member Schmillen moved to adjourn the meeting. The meeting was adjourned at 8:17 p.m.

Respectfully Submitted

s/s James Deike

James Deike

Secretary of the Lake Washington Sanitary District