

Monthly Construction Meeting Minutes

DATE: June 7, 2010

To: Contractor: R.L. Larson Excavating, Inc.
Contractor: Kuechle Underground, Inc.
City of Madison
U.S.D.A., Rural Development: Kevin Friesen
Lac Qui Parle County
Inspector: Jonas Svavarsson

From: Engineer: Dean Helstrom

RE: Weekly progress #34
City of Madison
Project Title: Madison Infrastructure Replacement Project
Phase I, Phase II, Phase III & S.A.P. 37-804-002

1. **Review minutes of previous meetings.**
2. **Review of work progress.**
 - PHASE I- R.L. LARSON**
Driveway & Sidewalk – Concrete driveways and sidewalks
Turf Restoration-
 - PHASE III - R.L. LARSON**
Sewer and Water Services
- 9th Avenue- 5th Street to 7th Street.
Water Main Construction
9th Avenue from 7th Street to 8th St.
- 6th Avenue from 8th Street to 9th St.
-8th Street from 6th Avenue. to E. 6th Avenue.
- E. 6th Avenue from 8th St. to Court St.
- Court St.
Sanitary Sewer Construction
- 6th Avenue from 8th Street to 9th St.
-8th Street from 6th Avenue. to E. 6th Avenue.
- E. 6th Avenue from 8th St. to Court St.
- Court St.
-7th Street- from 9th Avenue to 8th Avenue
Storm Water Construction
Street Restoration
- 3rd Street, 4th Street and 5th Street- from 9th Avenue to 8th Avenue
-9th Avenue- from 3rd Street to 5th Street
 - PHASE II - KUECHLE UNDERGROUND**
Driveway & Sidewalk Installation –
Street Paving – 8th Street need to get recommendation from Braun Intertec
SOUTHWEST UTILITY AREA- KUECHLE UNDERGROUND
Conductivity Testing and Deflection Testing
3. **Field observations, problems and decisions.**
 - i. *Storm Line at Jubilee Store include quantities for a change order*
 - ii. *John Buer- Car Wash- possible inplace heating in concrete- may not be a problem*
 - iii. *6th Street- City requesting to widen street between 7th & 8th Avenues*

- iv. 7th Avenue- b/w 1st & 2nd Streets
- v. Cheri Bryant- 818 7th Avenue (320-598-3435) requesting to discuss future driveway opening.
- vi. Wendy Hancock 104 4th Avenue (320-894-4596 & 320-598-3246) regarding private water restoration of basement (has not been done) and restoration of private water line area into the house. When talking with property owners we need to be very clear they are responsible for removing and replacing all landscaping item i.e. rocks, flowers edging etc.
- vii. Joe Skallerud 524 Court Street wants to discuss driveway opening.
- viii. Carol Cottle- 829 3rd Avenue- Water in Basement-
- ix. St. John's Church- Drive over curb (east curb line on 9th Avenue and turf restoration)
- x. 4th Avenue b/w 2nd & 3rd Streets confirmed no water leak. Repair trench settlement
- xi. Provide list of new water services to Thole Electric to ensure proper grounding of electrical service
- xii. Need quantities for change order for required subgrade excavation and granular replacement
- xiii. Die test 4" storm line at intersection of 4th Street & 6th Avenue (NE Quadrant)

4. Identification of problems which impede planned progress.

Lead service lines- identify to property owners those that the contractor is not able to complete- provide a timeline that the line needs to be stubbed out by.

5. Maintenance of progress schedule.

- a. On schedule
- b. Behind schedule, Revised Schedule to be submitted by Contractor by _____
- c. Corrective measures to regain projected schedules

6. Planned progress for the next week

a. Contractor to discuss.

PHASE I- R.L. LARSON

Driveway & Sidewalk – Finish bituminous driveways week of June 14, 2010

PHASE III - R.L. LARSON

Sewer And Water Services

- 9th Avenue- 6th Street to 8th Street.

- 7th Street- 9th Avenue to 8th Avenue

Water Main Construction

-9th Avenue from 7th Street to 8th St.

- 7th Street- 9th Avenue to 8th Avenue

- 6th Avenue from 8th Street to 9th St.

-8th Street from 6th Avenue. to E. 6th Avenue.

- E. 6th Avenue from 8th St. to Court St.

- Court St.

Sanitary Sewer Construction

- Court St.

Storm Water Construction

- 6th Avenue from 9th Street to 8th Street.

Street Restoration

- 3rd Street, 4th Street and 5th Street- from 9th Avenue to 8th Avenue

-9th Avenue- from 3rd Street to 5th Street

PHASE II - KUECHLE UNDERGROUND

Driveway & Sidewalk Installation –

Street Paving – 8th Street need to get recommendation from Braun Intertec

SOUTHWEST UTILITY AREA- KUECHLE UNDERGROUND

Conductivity Testing and Deflection Testing

7. Coordination with Engineer for projected progress

- a. Staking by Engineer Survey crew requirements

- b. Testing requirements
- 8. Maintenance of quality and work safety standards
 - a. Acceptable
 - b. Unacceptable, list required corrective actions
- 9. Change orders-
 - a. Number ____ - Amount \$__, Description of Change
 - b. Effect on progress schedule and coordination, Time Extension _days
- 10. Owners Questions/Comments
 - City Hall needs access in August- City plans to add parking lot*
 - Curb & Gutter on streets not getting utilities- to be marked in field- City & BMI*
 - Widen 6th Street b/w 7th & 8th Avenues*
 - Widen 7th Avenue b/w 1st & 2nd Streets*
 - Field Crest Apartments- lost compensation?*
 - 862 Western Avenue- light pole bent*
 - Remove rocks at Ray's used cars*
- 11. Contractor Questions-
 - 11th Avenue- Excess common excavation material- where to go with it- site visit*
 - Trees at services- BMI to notify residents*
 - 6th Avenue Soils- 3rd to 5th Avenue- need to review with Braun Intertec*
 - 3rd Street & 4th Street Soils- replace with good common ex material*
 - Sidewalk cracks north of Happy Hour*
- 12. Review Pay Request-
 - Approved*
- 13. Questions/Concerns

Next Monthly Meeting: June 28, 2010
Next Weekly Meeting: Monday, June 14, 2010
Time: 10:00 a.m.
Location Field Office located at 525 1st Street East, Madison

cc:

City of Madison

R.L. Larson Excavating, Inc.

Kuechle Underground, Inc.

U.S.D.A., Rural Development:

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