

**MINUTES OF THE REGULAR MEETING OF BOARD
MEMBERS OF
LAKE WASHINGTON SANITARY DISTRICT
September 7, 2004**

1. Call to Order

Larry Maruska called the regular meeting of the Board to order at 7:00 p.m. on Tuesday, September 7, 2004, at the Lake Washington County Park Community Building, 47102 Washington Park Road, Kasota, MN 56050.

2. Roll Call

Present: Robert Bieraugel, Jerry Kallheim, George Warrant, Art Zuhlsdorf, and Larry Maruska.

3. Review and Approval of Agenda

Resolution 04.187: Art Zuhlsdorf moved to approve the agenda. Seconded by George Warrant. Motion was passed by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent.

4. Officers Reports

a. Chairman – Larry Maruska

- No Report.

b. Vice Chairman – Jerry Kallheim

- No Report.

c. Treasurer – George Warrant

- The balance of the checking account as of September 7, 2004 is \$382,063.78, which includes a deposit from PFA in the amount of \$35,566.85.
- Invoice received from Pettipiece and Associates in the amount of \$4,290.85.
- Invoice received from Bolton & Menk in the amount of \$22,615.31.
- Invoice received from Insty Prints in the amount of \$163.84.
- Invoice received from the League of Minnesota Cities in the amount of \$1,194.00.

- Bills totaling \$28,364.00 to be approved for payment at the next regular meeting
- After approval of the invoice, the Balance of the checking account will be \$353,799.78.
- Including the \$11,997.00 Northland Securities Debt Service Account, the total cash assets of \$365,796.78.
- Beth Pooley reported that the PFA would be doing an audit of the District on September 9, 2004.

d. Secretary – James Deike

- The tax levy for the District and the 2005 budget was forwarded to Le Sueur and Blue Earth Counties on August 31, 2004
- Received the August 31, 2004 report from the Federal Reserve Bank Pledgee indicating the book value of the security being held of \$1,116,959.37.
- Received information from the League of Minnesota Cities “Resources and Services”, for the Board to review.
- Received Notice of Public Hearing from Le Sueur County Planning and Zoning Commission, which identified two conditional use permit applications within the District Boundary.

7. Open Forum For Constituents

- Dennis Hornemann, 6105 Kerry Court, and Don Wenner both are on the Board of the Connor’s Point Association, asked about the requirements for the out door bathroom facility on Connor’s Point.

8. Old Business

a. Engineering / Construction Progress

- Del Vulcan distributed a progress report on the construction, for the Boards review.
- Also reported there are 436 easements completed and signed. Unsigned easements for 33 homes, and 33 platted lots.
- Del distributed “Pay Request #1” in the amount of \$318,269.80, for approval at the next regular meeting.

b. Application for a permit to install a Dual Grinder pump on Bakers Bay road. (signed addendum)

- No Report.

- c. **Operation and Maintenance Contract**
 - Memorandum from Jon Peterson was distributed and review. Proposals for Operation and Maintenance were received from the City of Mankato, and Schwickerts Inc. Jon requested a committee be assigned to review the proposals. The committee will be appointed at the next regular meeting.
- d. **Review Ordinances / changes**
 - No Report.
- e. **Preliminary assessment Roll review**
 - A revised draft copy of the preliminary assessment roll was distributed and reviewed, with a few minor changes being made. The preliminary assessment Roll will be distributed this week for approval at the next regular meeting.
- f. **Review the 2004-2005 Calendar of events**
 - The calendar was reviewed with no changes being made.
- g. **Other**
 - No other old business.
- 9. **New Business**
 - a. **Discuss user rates**
 - No Report.
 - b. **Review procedure of the Public Hearing on the Preliminary Assessment Roll / Engineering information for the Hearing**
 - Procedure for the public hearing on September 27, 2004 was discussed. Jon Peterson will be asked to supply Engineering information and Construction Progress.
 - c. **Other**
 - A method will need to be developed for permit applications. Permits for portable bathroom facilities will be need when the service is available for property owners.

8. Discuss Agenda for September 13, 2004 Meeting

- The agenda will be set this week.

9. Adjournment

George Warrant moved to adjourn the meeting. The meeting was adjourned at 8:53 p.m.

Respectfully Submitted,

/s/ James Deike

James Deike

Secretary of the Lake Washington Sanitary District