

**MINUTES OF THE REGULAR MEETING OF BOARD
MEMBERS OF
LAKE WASHINGTON SANITARY DISTRICT
May 12, 2008**

1. Call to Order

Chairman Fahrforth called the regular meeting of the Board to order at 7:00 p.m. on Monday, May 12, 2008, at the Lake Washington County Park Community Building, 47102 Washington Park Road, Kasota, MN 56050.

2. Roll Call

Present: Jerry Kallheim, Larry Maruska, Art Zuhlsdorf, and Ed Fahrforth.
Absent: Robert Schmillen.

3. Review and approval of agenda

Resolution 08.40: Member Kallheim moved to approve the meeting agenda. Upon a second from Maruska, the motion past by a vote of 4 in favor, 0 against, 0 abstained, and 1 absent.

4. Review and approval of Minutes

Resolution 08.41: Member Maruska moved to approve the minutes of the April 28, 2008 regular meeting. Upon a second received from Kallheim, the motion passed by a vote of 4 in favor, 0 against 0 abstained, and 1 absent.

5. Officers' reports

a. Chairman – Ed Fahrforth

- No Report.

b. Vice Chair – Larry Maruska

- No Report.

c. Treasurer – Art Zuhlsdorf

- Treasurer Zuhlsdorf reported the balance of the checking account as of May 12, 2008, is \$1,440,679.81.
- Bills totaling \$14,615.13 were reviewed for payment.

Resolution 08.42: Member Zuhlsdorf moved to pay the bills as presented. Upon a second from Maruska, the motion passed by a vote of 4 in favor, 0 against 0 abstained, and 1 absent.

- The balance of the checking account after the bills are paid will be \$1,426,064.68.
- The April 30, 2008 Financial Statements were reviewed.

Resolution 08.43: Member Zuhlsdorf moved to approve the April 30, 2008 Income Statement. Upon a second from Maruska, the motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 1 absent.

Resolution 08.44: Member Zuhlsdorf moved to approve the April 30, 2008 Balance Sheet. Upon a second from Maruska, the motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 1 absent.

d. Secretary – James Deike

- Letter was sent to Roger Versteeg regarding the repair to the District’s equipment on his property.
- Sent the certification to Gopher State One Call verifying the mapping database for the District.
- Reviewed notice from Benco of a rate increase.
- Received an affidavit of Publication from the Free Press publishing Ordinance 2008-1.
- Received the spring addition of the “Today” magazine from the MN Rural Water Association.

6. Open forum from Constituents

- None.

7. Old Business

a. System Maintenance

- Member Zuhlsdorf has not received a response from Bolton and Menk, Inc. for the RFP for Operation and Maintenance contract.
- Reviewed the annual maintenance reports received from Schwickerts along with their recommendations.
- Schwickerts reported Mr. Dan Christiansen buried his electrical line from his home to the grinder station.
- Schwickerts reported a sump pump on Linder Bay road, was connected to the system, and repaired.

b. Annexation

- Mike Karp explained that all of the construction costs for annexed property could be put on the tax roles as a special assessment.
- Sub-Districts can be created to segregate any or all of the potential annexed property. In doing this the maintenance expenses, and prorate portions of the Budget would be the direct responsibility of the annexed property owners.
- A referendum put on a voting ballot would not be binding. The responsibility of the annexation is Board of Manager's duty.
- Chuck Pettipiece reported on three Sanitary Districts in the State. Their budgets vary, with collection being from both Tax Levies, and user fees'.

c. Review the 2008 Calendar of Events

- No changes made.

d. Other

- Reviewed Schwickerts maintenance invoices, some of which will be billed back to property owners.
- Member Zuhlsdorf distributed the "Draft Copy" of the District's 2007 Audit received from Abdo, Eick, and Meyer, asking the Board Members to review for approval at the next regular meeting.

8. New Business

a. Billing

- Member Maruska, and Chuck Pettipiece reported the Monthly, and Annual cost of processing the Sewer Billings. Pettipiece and Associates may not be able to continue the billing. Discussed the possibility of handling the billing internally.

b. Other

- Arbor Landscaping recommended that gravel be spread and remove the grinder station at Lift Station number one.
- The Board directed the Secretary to contact Arbor Landscaping to complete the maintenance.
- The Board directed the Secretary to draft a letter to property owners regarding Sump Pumps running into the Sewer System.

9. Discuss Agenda for the May 27, 2008 meeting

- Agenda will be set this week.

10. Adjournment

Member Zuhlsdorf moved to adjourn the meeting. The meeting was adjourned at 8:53 p.m.

Respectfully Submitted

/s/ James Deike

James Deike

Secretary of the Lake Washington Sanitary District