

**MINUTES OF THE REGULAR MEETING OF BOARD
MEMBERS OF
LAKE WASHINGTON SANITARY DISTRICT
October 4, 2004**

1. Call to Order

Larry Maruska called the regular meeting of the Board to order at 7:00 p.m. on Monday, October 4, 2004, at the Lake Washington County Park Community Building, 47102 Washington Park Road, Kasota, MN 56050.

2. Roll Call

Present: Robert Bieraugel, Jerry Kallheim, Art Zuhlsdorf, and Larry Maruska.

- A letter dated September 27, 2004, was received from George Warrant resigning from the District Board.

3. Review and Approval of Agenda

Resolution 04.199: Art Zuhlsdorf moved to approve the agenda. Seconded by Robert Bieraugel. Motion was passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

4. Officers Reports

a. Chairman – Larry Maruska

- No Report.

b. Vice Chairman – Jerry Kallheim

- No Report.

c. Treasurer – Art Zuhlsdorf

- Art Zuhlsdorf assistant treasurer, acting treasurer reported the balance of the checking account as of October 4, 2004 is \$384,085.90, which includes a deposit from PFA in the amount of \$366,611.79, and a deposit from Ward and Melvine Balbach in the amount of \$1,720.00.
- Several invoices received for approval at the October 11, 2004 meeting.
- Beth Pooley distributed the September financial statements for approval at the October 11, 2004 meeting.

d. Secretary – James Deike

- Received from the Minnesota PCA the General Storm Water Permit for Construction.
- Received a letter from Mike Karp to the James Weir Insurance Agency, Inc. forwarding the Insurance application.
- Received a letter from Mike Karp to Kimberly Julius correcting a minor error on the transcript of the Public Hearing on Annexation that was held on August 2, 2004.
- Received a letter from Mike Karp to the City of Mankato, to consider the annexation of the properties into the District boundary.
- Received a letter from Mike Karp to James F. Jakobe, responding to his questions, on connecting to the system.
- Received a letter from the Le Sueur County Auditor indicated the County Board has authorized the signing of the Reimbursement Agreement.
- Received a signed Reimbursement Agreement from Ward and Melvine Balbach, along with a check for their portion of the annexation cost.
- Reported 54 property owners signed in at the Public Hearing on the Preliminary Assessment Roll, on September 27, 2004.
- Received the month end report from the Federal Reserve Bank, stating the Book value of the pledged assets being \$1,115,367.16.
- Received a letter from Mike Karp forwarding the executed Easement to Randy Berkland for Camp Patterson.
- Received a letter from Mike Karp forwarding the Collette Biehn Easement to Troy Vulcan for execution.
- Received a letter from Randy Berkland acknowledging the receipt of the Camp Patterson Easement and the financial consideration of \$1.00.
- Received a letter from Chris Roe including the signed Reimbursement Agreement from Le Sueur County.
- Received a letter from Mike Karp including the signed Reimbursement Agreement from Wayne Balbach, along with his check in the amount of \$1,720.00.
- Received a copy of the minutes of the Mankato City Council meeting on September 13, 2004, approving the annexation of the properties into the District boundary.
- A Thank You Card was received from “Owners on Lake Washington”, in appreciation of the dedication and work the District Board has done on the Project.

7. Open Forum For Constituents

- None.

8. Old Business

a. Engineering / Construction Progress

- Jon Peterson distributed a progress report on the construction, for the Boards review. A total of 36,840 lineal feet of pipe has been bored into the road right of way. Lift stations should be in place by the end of October. Schedule of work after Washington Boulevard, will be Linder Bay Road, Gingerale Trail, and Fairview Lane.

b. Operation and Maintenance Contract

- No Report.

c. Review Ordinances / changes

- Larry Maruska, asked Mike Karp to work on a draft ordinance.

d. Consider Resolution to pay off the Bond

- A resolution will be drafted for approval at the October 11, 2004 meeting.

e. Review letters to potential developers

- Copies of the two letters were reviewed, and will be forwarded on October 5, 2004.

f. Review the 2004-2005 Calendar of events

- The calendar was reviewed, adding a November 22, 2004 to finalize the Levy to the Counties. And adding December 14, 2004 for the final draft of the new ordinance.

g. Other

- Quick claim proceedings will have to begin on the properties without signed easements.

- A letter was received at the Public Hearing from Lori Otto, objecting the assessment of a vacant lot. A letter in response will be sent.
- A letter was received at the Public Hearing from Morrie Stewart, objecting the assessment of his property. A letter in response will be sent.
- An agreement will be necessary with John Lynch for the plotting of his property into four lots, and removal of the existing cabins.

9. New Business

a. Discuss user rates

- No Report.

b. Board member resignation

- Board member Mr. George Warrant resigned from Board of Managers, effective September 27, 2004.

c. Other

- Next weeks meeting falls on Columbus Day. The regular meeting will be held on Monday October 11, 2004, as it was in 2003.

8. Discuss Agenda for October 11, 2004 Meeting

- The agenda will be set this week.

9. Adjournment

Robert Bieraugel moved to adjourn the meeting. The meeting was adjourned at 8:51 p.m.

Respectfully Submitted,

/s/ James Deike

James Deike

Secretary of the Lake Washington Sanitary District