

**MINUTES OF THE REGULAR MEETING OF BOARD
MEMBERS OF
LAKE WASHINGTON SANITAR DISTRICT
June 28, 2004**

1. Call to Order

Larry Maruska called the regular meeting of the Board to order at 7:03 p.m. on Monday, June 28, 2004 at the Lake Washington County Park Community Building, 47102 Washington Park Road, Kasota, MN 56050.

2. Roll Call

Present: Robert Bieraugel, Jerry Kallheim, George Warrant, Art Zuhlsdorf, and Larry Maruska.

Absent: None

3. Review and approval of agenda

Resolution 04.133 Jerry Kallheim moved to approve the agenda with an addition made by Larry Maruska by adding approval of minutes of June 14, 2004 Regular Meeting. Seconded by Rob Bieraugel. Motion passed by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent.

4. Review and approval of minutes

a. June 14, 2004 Regular meeting

Resolution 04.134: Art Zuhlsdorf moved to approve the minutes. Seconded by Jerry Kallheim. Motion passed by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent.

b. June 21, 2004 Special meeting-did not approve, because we do not have a copy of the resolution to award the bid to the lowest possible bidder.

c. June 21, 2004 Regular meeting

Resolution 04.135: Rob Bieraugel moved to approve the minutes. Seconded by Art Zuhlsdorf. Motion passed by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent.

d. June 23, 2004 Special meeting

Resolution 04.136: George Warrant moved to approve the minutes. Seconded by Art Zuhlsdorf. Motion passed by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent.

5. Officers Reports

a. Chairperson – Larry Maruska

- Brandon Van Hall sent letter of his rules and regulations for his condominium and the letter was given to Mike Karp.
- Letter from Herb Wenkel from June 25, 2004, about compliance inspections for Septic Systems
- The mailing labels from LeSueur County are being mailed this week

b. Vice Chairperson – Jerry Kallheim

- No Report

c. Treasurer – George Warrant

- Beth Pooley reported the balance of the checking account as of June 28, 2004 is \$73,748.23.
- Invoice received from James Deike in the amount of 313.40.

Resolution 04.137: George Warrant moved to approve payment of the bills. Seconded by Rob Bieraugel. Motion passed by a vote of 5 in favor, 0 against, 0, abstained, and 0 absent.

- Total cash assets, including the Northland Securities Debt Service account of \$11,997.00 will be \$85,431.83.

d. Secretary – James Deike

- PFA would like to know if the District would like the funds to be wire transferred, or receive a check. Chuck Pettipiece said the funds would be received sooner if they were wire transferred. We need to let Chuck know this week.

Resolution 04.138: Art Zulsdorf moved to have the funds electronically wired. Seconded by Jerry Kallheim. Motion passed by a vote of 5 in favor, 0 against, 0, abstained, and 0 absent.

- Jim Deike will notify Chuck Pettipiece that the funds will be electronically transferred.

5. Open Forum for Constituents

- None.

6. Old Business

a. Engineering Progress/Easements/Midwest Wireless

- There will be a pre Construction meeting for July 14, 2004, at 10:00 am at Bolton & Menk, with the contractor and sub contractors. Rob Bieraugel will be there.
- Still working on Midwest Wireless issue for reading meters. Jon Peterson has also talked to Bob Shure from Wesco on this matter.
- Anticipated start date for the Sanitary Project is late July.
- Discussed how soon would assessments would be and the possibility of reassessing for work done at a later date.
- There will be a need for additional plumbing and electrical services that will not be done by GM.
- At this time the Board will not be providing a preferred provider list for additional electrical and plumbing needs.
- Still needs descriptions for the petition of annexation to complete easements.
- Still negotiating with Camp Patterson about their easement.

Resolution 04.139: George Warrant made a motion to authorize Mike Karp to offer Camp Patterson one dollar and other good and valuable considerations for their easement. Seconded by Jerry Kallheim. Motion passed by a vote of 5 in favor, 0 against, 0, abstained, and 0 absent.

- Still waiting to hear from Confers and Radicals regarding their easements.
- Still working on Lake Street rebate.
- Need to get together easement for Fairview Lane. Valley News owns it.

b. Operation and Maintenance Contract

- Tom Wallace from Schwickerts asked for a copy of the engineer's drawings.

c. Application for a permit to install a Dual Grinder pump on Bakers Bay Road

- Nothing

d. Connor Property Agreement

- Ready to be executed by the Chairperson and attested to by the Secretary.

Resolution 04.140: Jerry Kallheim made a motion to accept the Connor Property agreement. Seconded by George Warrant. Motion passed by a vote of 5 in favor, 0 against, 0, abstained, and 0 absent.

e. Petition for Property Annexation

- Ready to go, just waiting for legal descriptions. Should be ready for approval by the Board at the next meeting.
- Need to push the annexation hearing and the 2005 Budget hearing to July 26, 2004.

Resolution 04.141: Art Zuhlsdorf made a motion to set the annexation public hearing for the County property, the Baker property, the Baker cluster, and the two Balbach properties for July 26, 2004, at the Lake Washington County Park. Seconded by Jerry Kallheim. Motion passed by a vote of 5 in favor, 0 against, 0, abstained, and 0 absent.

f. Lake Washington Improvement Association

- Nothing.

g. Letter to Property Owners

- Letters will go out this week. Will make revisions to the calendar prior to the newsletter going out.

h. Ground Breaking

Resolution 04.142: Rob Bieraugel made the motion to make July 19, 2004 the date for the official groundbreaking. Seconded by Jerry Kallheim. Motion passed by a vote of 5 in favor, 0 against, 0, abstained, and 0 absent.

- Invite to the ground breaking ceremony: City of Mankato officials, the three townships, Herb Wenkel from Blue Earth County, Kathy Brokaway of LeSueur County, City of St. Peter officials, LWIA, MPCA, PFA, DNR, Bill Bassett and the news media.

i. Review budget revisions

- Larry Maruska made a suggestion that the Secretary and the Assistant Treasurer of the District receive a per diem charge of \$25.00 per staff per meeting.
- *Resolution 04.143:* Jerry Kallheim made the motion to start the District Staff Per Diem effective July 1, 2004 that the Secretary and the Assistant Treasurer of the District receive a per diem charge of \$25.00 per staff per

meeting for covering out of pocket expenses. Seconded by Art Zuhlsdorf. Motion passed by a vote of 5 in favor, 0 against, 0, abstained, and 0 absent.

- Additions to the budget: \$ 2400.00 to District Staff Per Diem
\$50,427.00 for PFA Feb 2006 Interest Payment
\$ 200.00 for A-133 Audit

j. Review 2004 Calendar of events

- Will have revised calendar July 5, 2004.

k. Other

Resolution 04.144: Rob Bieraugel made the motion to authorize the payment of \$4500.00 to Ward Balbach for land purchased. Seconded by Art Zuhlsdorf. Motion passed by a vote of 5 in favor, 0 against, 0, abstained, and 0 absent.

7. New Business

a. Other

- Discussed reconstruction dollar amount for property owners.
- Meet with the two counties and the three townships with progress reports.

8. Discuss Agenda for July 6, 2004 Meeting

- The agenda will be set this week.

9. Adjournment

Resolution 04.145: Art Zuhlsdorf moved to adjourn the meeting. Seconded by George Warrant. Motion passed by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent. The meeting was adjourned at 8:45 p.m.

Respectfully Submitted,

/s/ Beth Pooley /s/

Beth Pooley

Acting Secretary of the Lake Washington Sanitary District