

**MINUTES OF THE ANNUAL MEETING OF BOARD
MEMBERS OF
LAKE WASHINGTON SANITARY DISTRICT
January 10, 2005**

1. Call to Order

Larry Maruska called the annual meeting of the Board to order at 7:00 p.m. on Monday, January 10, 2005, at the Lake Washington County Park Community Building, 47102 Washington Park Road, Kasota, MN 56050.

2. Roll Call

Present: Robert Bieraugel, Ed Fahrforth, Jerry Kallheim, Art Zuhlsdorf, and Larry Maruska.

3. Review and approval of agenda

Resolution 05.02: Art Zuhlsdorf moved to approve the agenda. Seconded by Jerry Kallheim. Motion passed by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent.

4. Review and Approval of the Minutes

a. December 27, 2004 Regular Meeting

Resolution 05.03: Robert Bieraugel moved to approve the minutes of the December 27, 2004 Regular meeting. Seconded by Art Zuhlsdorf. Motion passed by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent.

b. January 3, 2004 Workshop Meeting

Resolution 05.04: Jerry Kallheim moved to approve the minutes of the January 3, 2005 Workshop meeting. Seconded by Art Zuhlsdorf. Motion passed by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent.

5. Officers Reports

a. Chairperson – Larry Maruska

- No Report.

b. Vice Chairperson – Jerry Kallheim

- No Report.

c. Treasurer – Art Zuhlsdorf

- Art Zuhlsdorf reported the beginning balance of the checking account as of January 10, 2005 is \$33,136.39.
- Received an invoice from Blethen Gage & Krause for Annexation in the amount of \$112.60.
- Received and invoice from Blethen Gage & Krause in the amount of \$2,960.10.
- Received and invoice from Pettipiece and Associates in the amount of \$865.90.
- Received and invoice from GM Contracting in the amount of \$99,251.31.
- Bills totaling \$103,189.91.

Resolution 05.05: Art Zuhlsdorf moved to approve payment of the bills received from Blethen Gage & Krause, and Pettipiece & Associates. And to approve payment of the GM Contracting invoice upon receipt of funds from PFA. Seconded by Ed Fahrforth. Motion passed by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent.

- Balance of the checking account after payment of the bills is \$29,197.79.

Resolution 05.06: Art Zuhlsdorf moved to approve the December 31, 2004 financial statement. Seconded by Robert Bieraugel. Motion passed by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent.

d. Secretary – James Deike

- Received a copy of a letter to Abdo, Eick & Meyers sent by Mike Karp for the 2004 audit.
- Spoke with Don Reek of Le Sueur County. He will be designating addresses for pump station 1, and pump station 2.
- Received an inquiry from a property owner regarding a lot owned by Adelbert Lahann. Del Vulcan has added the lot to the preliminary assessment roll.

6. Open Forum for Constituents

- None.

7. Old Business

a. Construction Progress, Easements, and Gray Water

- Construction has stopped due to the weather. Larry Maruska spoke with Jon Peterson, the electrician will be making the connections to pump station 1 in the near future.
- There are 15 easements yet to be signed.
- Discussed potential gray water issues within the Districts boundary. The State plumbing Code requires gray water to be discharged in the sewer system.

b. Billing

- No report.

c. 2005 Interim Bond

- Reviewed the memo received from Chuck Pettipiece. The additional bond should be issued in May-June of 2005. The bond would include funds to payoff the promissory notes to the Lake Washington Improvement Association.
- Distributed and reviewed a report prepared by Beth Pooley. The report indicated the monthly expenses of the District are approximately \$2000.00.

d. Negotiations with the City of Mankato to amend the Interconnection Agreement

- Distributed letters from Mike Karp and Jon Peterson and reviewed. Changes were recommended in the letter from Mike Karp.

Resolution 05.07: Robert Bieraugel moved to approve the letter from Jon Peterson, and approve the letter from Mike Karp as amended. Seconded by Jerry Kallheim. Motion passed by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent.

d. Review 2005 Calendar off Events

- Calendar was reviewed adding the interim bonding date, promissory notes payoff, and changing the Assessment Certification date to December 8th.

e. Other

- No other Old Business

8. New Business

a. Appointment of Officers for the ensuing year

- Ed Fahrforth nominated Larry Maruska for Chairperson, Jerry Kallheim for Vice-Chairperson, and Art Zuhlsdorf for Treasurer, to be appointed for the 2005 calendar year. Robert Bieraugel seconded the nominations. There being no other nominations, a roll call vote was taken the results being 5 in favor, 0 against, 0 abstained, and 0 absent.

b. Designate Official Newspaper

Resolution 05.08: Jerry Kallheim moved to approve the Mankato Free Press be designated as the Official Newspaper of the District. Seconded by Art Zuhlsdorf. Motion passed by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent.

c. Select Official Depository

Resolution 05.09: Robert Bieraugel moved to name US Bank as the Official Depository for the District. Seconded by Art Zuhlsdorf. Motion passed by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent.

d. Discuss Bylaw and Procedural Changes

- No changes are needed at this time.

e. Annual appointments to administrative positions

Resolution 05.10: Jerry Kallheim moved to appoint Jim Deike as the District Secretary, and Beth Pooley as the Assistant to the Treasurer for the 2005 calendar year. Seconded by Robert Bieraugel. Motion passed by a vote of 5 in favor, 0 against, 0 abstained, and 0 absent.

f. Assign Committee Duties to Board Members

- No committee appointments were made.

g. Other

- Discussed renewal of any District contracts.

9. Discuss Agenda for January 24, 2005 meeting

- The agenda will be set this week.

10. Adjournment

Ed Fahrforth moved to adjourn the meeting. The meeting was adjourned at 8:07 p.m.

Respectfully Submitted,

/s/ James Deike /s/

James Deike

Secretary of the Lake Washington Sanitary District