

**MINUTES OF THE REGULAR MEETING OF BOARD  
MEMBERS OF  
LAKE WASHINGTON SANITARY DISTRICT  
January 23, 2006**

**1. Call to Order**

Ed Fahrforth called the regular meeting of the Board to order at 7:00 p.m. on Monday, January 23, 2006, at the Lake Washington County Park Community Building, 47102 Washington Park Road, Kasota, MN 56050.

**2. Roll Call**

Present: Jerry Kallheim, Larry Maruska, Art Zuhlsdorf, and Ed Fahrforth.  
Absent: Robert Bieraugel.

**3. Review and approval of agenda**

*Resolution 06.10:* Member Kallheim moved to approve the meeting agenda. Upon a second from Larry Maruska, the motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 1 absent.

**4. Review and Approval of the Minutes of the January 9, 2006 Regular Meeting**

*Resolution 06.11:* Member Maruska moved to approve the minutes of the January 9, 2006 Regular meeting. Upon a second from Art Zuhlsdorf, the motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 1 absent.

**5. Officers Reports**

**a. Chairperson – Ed Fahrforth**

- No Report.

**b. Vice Chairperson – Larry Maruska**

- No Report.

**c. Treasurer – Art Zuhlsdorf**

- Art Zuhlsdorf Reported the beginning balance of the checking account as of today January 23, 2006 is \$1,713,174.62 which includes deposits of \$4,543.71 received from utility billing, \$629.90 received from GM Contracting, 20,386.79 received for Pre-Paid Assessments, \$5,213.63 for interest this period, \$1,939.72 received

from the Le Sueur County for the 2005 tax levy, and \$125.00 for a permit fee.

- Received an invoice from Blethen Gage & Krause in the amount of \$1,239.00.
- Received an invoice from Bolton & Menk Inc. in the amount of \$25,155.88.
- Received an invoice from Beth Pooley in the amount of \$58.00.
- Received an invoice from James Deike in the amount of \$132.23.
- Received an invoice from Hickory Tech in the amount of \$123.49.
- Received an invoice from Ron Volk Trucking in the amount of \$90.00.
- Bills totaling \$26,798.60.

*Resolution 06.12:* Member Zuhlsdorf moved to approve payment of the bills. Upon a second from Jerry Kallheim, the motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 1 absent.

- The balance of the checking account after payment of the bills will be \$1,686,376.02.
- Beth Pooley distributed an Aged Trial Balance for the Utility billing. The total passed due over 30 days being \$307.14.
- The version of Quick Books being used by the District will not be supported after the first quarter of 2006.

*Resolution 06.13:* Member Zuhlsdorf moved to direct the Secretary to purchase a current version of the Software. Upon a second received from Larry Maruska, the motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 1 absent.

**d. Secretary – James Deike**

- Distributed a spreadsheet for the 2005 Tax Levy, showing a balance not received of \$1,892.51.
- Received the as-built drawings for the Sewer project from Bolton & Menk, Inc.
- Received from the State of Minnesota a reporting form for Local Government Lobbying Expenditures. The form was completed and signed by the Chairman to be returned to the State.
- Received from Abdo Eick & Meyers, the District's 2004 Data Collection Form for Reporting on Audits of States, Local Governments, and Non-profit Organizations.
- Reported the District digital recorder was repaired.
- Issued three permits to the Minnesota Department of Natural Resources Trails and Waterways, for the use of "ISSS" within the boundaries of the District. The permits are valid from May through September of 2006.

- Issued a permit to Brendan Maher for connection to the Sewer System.

## **6. Open Forum for Constituents**

- Mr. Don Reek from Le Sueur County requesting a dump station to be located in the Lake Washington County Park.
- Representatives from the German Jefferson subordinate District, inquired about different phases, and progress of the District's project. And reported on the progress that has been made with their District

## **7. Old Business**

### **a. Construction Progress**

- Report from Del Vulcan

The two Baker subdivisions had the sewer main and curb stops installed this last two weeks. All properties are connected except for. Steve Biehn at 29153 North Shore Court will be connected this week. Bill Kozitza at 3790 Sioux Lane needs to have the siding put on his house before the control box can be installed. He expects the siding to be done in that area within the next two weeks. The two new houses being built, one on Biehn's Island View subdivision for Daryl Biehn and one in Rich Draheim's addition on Washington Blvd. will be ready for connection next spring. Both have the grinder stations installed. The new house being built at 4104 Hillside Lane will require a new grinder station control box and meter. It is believed that when the existing cabin was torn down the controls and meter were hauled to the dump. The new owner is checking with the electrician to see if they took them off.

Construction Schedule:

Connect Steve Biehn and Bill Kozitza within the next two weeks.

System summary:

1. There are 440 properties connected and pumping into the system.
2. There are 574 connections spoken for including vacant lots.
3. There are 416 actual pumps installed.

### **b. Negotiations with the City of Mankato to amend the Interconnection Agreement**

- Reviewed the Resolution sent to the City of Mankato from Jon Peterson.

**c. ACH for receiving sewer billing payments**

- Art Zuhlsdorf contacted Wells Federal Bank, and First National Bank of Minnesota. Both banks offer the ACH services without fees. He will obtain more information from both banks.

**d. Washington Boulevard Repair**

- No response from the Washington Boulevard Association has been received.

**e. Assign Committee Duties to Board Members**

- This item tabled.

**f. Review Calendar of Events**

- The calendar was reviewed adding the renegotiation of the contract with the assistant to the Treasurer position in November.

**g. Other**

- The Letter to Property Owners as changed was reviewed.

*Resolution 06.14:* Member Maruska moved to approve the Letter to Property Owners as revised, and direct Beth Pooley to mail the letter to the property owners. Upon a second received from Jerry Kallheim, the motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 1 absent.

**8. New Business**

**a. Other**

- Reviewed the Services Agreement between the District and Julie Hiniker, and Bond agreement.

*Resolution 06.15:* Member Maruska moved to approve the Agreements, and Direct the Chairman and Secretary to sign the Agreement, and forward them to Julie Hiniker. Upon a second received from Jerry Kallheim, the motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 1 absent.

**9. Discuss Agenda for January 23, 2006 Meeting**

- The agenda will be set this week.

**10. Adjournment**

Member Zuhlsdorf moved to adjourn the meeting. The meeting was adjourned at 9:19 p.m.

Respectfully Submitted,

/s/ James Deike

James Deike

Secretary of the Lake Washington Sanitary District