

**MINUTES OF THE REGULAR MEETING OF BOARD
MEMBERS OF
LAKE WASHINGTON SANITARY DISTRICT
November 22, 2004**

1. Call to Order

Larry Maruska called the regular meeting of the Board to order at 7:00 p.m. on Monday, November 22, 2004, at the Lake Washington County Park Community Building, 47102 Washington Park Road, Kasota, MN 56050.

2. Roll Call

Present: Robert Bieraugel, Jerry Kallheim, Art Zuhlsdorf, and Larry Maruska.

3. Review and approval of agenda

Resolution 04.228: Jerry Kallheim moved to approve the agenda. Seconded by Art Zuhlsdorf. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

4. Review and Approval of the Minutes

a. November 8, 2004 Regular Meeting

Resolution 04.229: Art Zuhlsdorf moved to approve the minutes of the November 8, 2004 Regular meeting. Seconded by Robert Bieraugel. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

b. November 15, 2004 Regular Meeting

Resolution 04.230: Jerry Kallheim moved to approve the minutes of the November 15, 2004 Regular meeting. Seconded by Art Zuhlsdorf. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

5. Officers Reports

a. Chairperson – Larry Maruska

- Spoke with Mr. Bob Kaul with the MN DNR regarding ordinance 2004-1 regulating the ISSS. A copy of the ordinance will be forwarded to his office.

b. Vice Chairperson – Jerry Kallheim

- No Report.

c. Treasurer – Art Zuhlsdorf

- Art Zuhlsdorf Reported the beginning balance of the checking account as of November 22, 2004 is -\$405,154.64 Includes a service charge of \$16.00 for wire transfer to pay off the bond.
- Received invoice from James Deike in the amount of \$398.11.
- Invoice received from Beth Pooley the amount of \$108.85.
- Invoice received from Insty Prints in the amount of \$51.36.
- Invoice received from Le Sueur County in the amount of \$61.66.
- Invoice received from Blue Earth County in the amount of \$21.18.
- Invoice received from Lisa Laughter in the amount of \$45.00.
- Invoice received from Kris Schumacher in the amount of \$165.00.
- Invoice received from Blethen Gage and Krause in the amount of \$5,511.68.
- Invoice received from Blethen Gage and Krause for annexation in the amount of \$1,297.35.
- Bills totaling \$7,660.19.

Resolution 04.231: Art Zuhlsdorf moved to approve payment of the bills due to James Deike, Beth Pooley, Insty Prints, Le Sueur County, Blue Earth County, Lisa Laughter, and Kris Schumacher with the funds available. And to approve payment of the GM Contracting invoice, Blethen Gage and Krause monthly invoice, and Blethen Gage and Krause annexation invoice, upon receipt of the funds from PFA. Seconded by Jerry Kallheim. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

- Total cash assets remaining after payment of the bills, will be \$27,768.16.

d. Secretary – James Deike

- No Report.

6. Open Forum for Constituents

- None.

7. Old Business

a. Construction Progress

- Distributed a memo from Del Vulcan for review.

- Connection main pipe completed on Hillside lane, Limberdink Road, and Sioux lane. Grinder pumps on Washington Boulevard are 95% completed. Lateral lines are complete on Fairview Lane.
- Construction schedule, continue to place grinder pumps along Washington Boulevard, and Gingerale Trail. Connect lateral lines to main collection pipe on Washington Boulevard.
- Letter to James Jakobe regarding easement, was distributed and reviewed. Letter to Charles Wingert regarding preliminary assessment, distributed and reviewed. Both letters will be signed and sent.

b. User Rates

- Memo from Chuck Pettipiece was distributed for review.
- Expenses that will need to be included in the monthly user rate are Mankato treatment, Operation and Maintenance, Operation costs (lift station, electrical costs), Administrative costs, and Replacement Reserve.
- A monthly Base fee should be established, along with a unit rate per 1000 gallons per month.

Resolution 04.232: Art Zuhlsdorf moved to set the monthly base fee of \$12.00 per connection, and the rate of \$5.00 per 1000 gallons per month. Seconded by Robert Bieraugel. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

c. Billing

- No Report.

d. Consider Resolution changing meeting dates

- Resolution was reviewed, changing the meeting dates to the 1st, 2nd, and 4th Mondays of each month, with the meetings on the 1st Monday designated as “workshop” meetings.

Resolution 04.233: Robert Bieraugel moved to approve the meeting dates effective January 3, 2005. Seconded by Art Zuhlsdorf. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent. (Complete resolution attached)

e. Review the November 17, 2004 Le Sueur County Board meeting and letter to Dale and Lori Otto

- Larry Maruska attended the Le Sueur County Planning and Zoning Board of Adjustment meeting. The variance was granted as requested by William Pelton.
- The letter to Dale and Lori Otto was reviewed.

Resolution 04.234: Art Zuhlsdorf moved to forward the letter to Dale and Lori Otto. Seconded by Robert Bieraugel. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

f. Other

- A letter to Valley News Company was distributed and reviewed. The letter will be signed and sent.
- A letter to Don Reak at Le Sueur County was distributed and reviewed. The letter will be signed and sent.

8. New Business

a. Permit Ordinance

- Discussed the permit fee's for an ISSS construction period permit, and all other ISSS permits authorized by Ordinance 2004-1 will be \$25.00. And a connection inspection fee of \$125.00. A resolution will be prepared for consideration at the December 13, 2004 meeting.

b. Other

- No other new Business.

9. Discuss Agenda for December 6, 2004 meeting

- The agenda will be set this week.

10. Adjournment

Art Zuhlsdorf moved to adjourn the meeting. The meeting was adjourned at 8:54 p.m.

Respectfully Submitted,

/s/ James Deike

James Deike

Secretary of the Lake Washington Sanitary District