

**MINUTES OF THE REGULAR MEETING OF BOARD  
MEMBERS OF  
LAKE WASHINGTON SANITARY DISTRICT  
October 11, 2004**

**1. Call to Order**

Larry Maruska called the regular meeting of the Board to order at 7:00 p.m. on Monday, October 11, 2004, at the Lake Washington County Park Community Building, 47102 Washington Park Road, Kasota, MN 56050.

**2. Roll Call**

Present: Robert Bieraugel, Jerry Kallheim, Art Zuhlsdorf, and Larry Maruska.

**3. Review and approval of agenda**

*Resolution 04.200:* Jerry Kallheim moved to approve the agenda. Seconded by Robert Bieraugel. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

**4. Review and Approval of the Minutes**

**a. September 13, 2004 Regular Meeting**

*Resolution 04.201:* Robert Bieraugel moved to approve the minutes of the September 13, 2004 Regular meeting. Seconded by Art Zuhlsdorf. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

**b. September 20, 2004 Regular Meeting**

*Resolution 04.202:* Art Zuhlsdorf moved to approve the minutes of the September 20, 2004 Regular meeting. Seconded by Jerry Kallheim. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

**c. September 27, 2004 Regular Meeting and Public Hearing of the Preliminary Assessment Rolls.**

*Resolution 04.203:* Jerry Kallheim moved to approve the minutes of the September 27, 2004 Regular meeting, and Public Hearing of the Preliminary Assessment Rolls. Seconded by Art Zuhlsdorf. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

**d. October 4, 2004 Regular Meeting**

*Resolution 04.204:* Robert Bieraugel moved to approve the minutes of the September 7, 2004 Regular meeting. Seconded by Jerry Kallheim. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

**5. Officers Reports**

**a. Chairperson – Larry Maruska**

- No Report.

**b. Vice Chairperson – Jerry Kallheim**

- No Report.

**c. Treasurer – George Warrant**

- Assistant Treasurer, acting Treasurer Art Zuhlsdorf Reported the balance of the checking account as of October 11, 2004 is \$385,805.90.
- Invoice received from Wiebler Business Forms the amount of \$95.85.
- Invoice received from Bolton & Menk the amount of \$23,046.32.
- Invoice received from Pettipiece and Associates in the amount of \$2,225.70.
- Invoice received from Beth Pooley in the amount of \$147.10.
- Invoice received from James Deike in the amount of \$235.56.
- Invoice received from St. Peter Herald in the amount of \$265.05.
- Invoice received from GM Contracting the amount of \$594,148.35.
- The bond pay-off amount to Community Savings Bank, including the interest due on October 15, 2004 in the amount of \$374,666.00.
- Bills totaling \$994,829.93.

*Resolution 04.205:* Art Zuhlsdorf moved to approve payment of the bills due to Wiebler Business Forms, Pettipiece and Associates, Beth Pooley, James Deike, St. Peter Herald, and Community Savings Bank Bond pay-off, and upon receipt of funds from the PFA, to approve payment of the bills from Bolton & Menk, and GM Contracting. Seconded by Robert Bieraugel. Motion passed by a vote of 4 in favor, 0 against, 0, abstained, and 0 absent.

- Total cash assets remaining after payment of the bills, will be \$20,167.64.

*Resolution 04.206:* Jerry Kallheim moved to approve the September 30, 2004 financial statements. Seconded by Art Zuhlsdorf. Motion passed by a vote of 4 in favor, 0 against, 0, abstained, and 0 absent.

**d. Secretary – James Deike**

- Received file copies of the letters sent to potential property developers.
- Received a letter address to Larry Maruska from State Senator Tom Neville, requesting information on the creation of the District. A copy of the MN PCA Order will be forwarded to the Senator.

**6. Open Forum for Constituents**

- None.

**7. Old Business**

**a. Appointment of the Treasurer**

*Resolution 04.207:* Jerry Kallheim moved to appoint Art Zuhlsdorf as the Treasurer. Seconded by Robert Bieraugel. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

**b. Consider Resolution to pay of the Bond**

*Resolution 04.208:* Jerry Kallheim moved to Authorize Redemption of \$372,000.00 General Obligation Temporary Sewer Revenue Bonds of 2003. Seconded by Art Zuhlsdorf. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent. (Resolution attached)

**c. Engineering / Construction Progress**

- Jon Peterson reported the construction is moving forward on Washington Boulevard, and the contractor is working on the main lift station.
- Hickory Tech is moving forward on their project to upgrade phone service in the area.

**d. Operation and Maintenance Contract**

- The committee formed to review the bids, has not met since the last regular meeting. Jon Peterson is waiting to hear from Schwickerts to clarify the bid, at which time the committee is expected to meet.

- e. **Review levy to Counties**
    - No Report.
  - f. **New Ordinance**
    - A draft of the ordinance regarding individual sewage storage systems was distributed and reviewed. Some changes will be made, and reviewed at the next regular meeting.
  - g. **Review 2004-2005 calendar of events**
    - A new calendar was distributed and reviewed.
  - h. **Other**
    - Mike Karp distributed draft letters to Mr. Stewart, and Mrs. Otto for review. The letter to Mr. Stewart will be sent. The letter to Mrs. Otto will not be sent until there is clarification from Le Sueur County.
- 8. New Business**
- a. **Discuss user rates**
    - No report.
  - b. **Other**
    - No Other New Business.
- 9. Discuss Agenda for October 18, 2004 meeting**
- The agenda will be set this week.

**10. Adjournment**

Art Zuhlendorf moved to adjourn the meeting. The meeting was adjourned at 8:43 p.m.

Respectfully Submitted,

/s/ James Deike

James Deike

Secretary of the Lake Washington Sanitary District