

**MINUTES OF THE REGULAR MEETING OF BOARD
MEMBERS OF
LAKE WASHINGTON SANITARY DISTRICT
October 25, 2004**

1. Call to Order

Larry Maruska called the regular meeting of the Board to order at 7:00 p.m. on Monday, October 25, 2004, at the Lake Washington County Park Community Building, 47102 Washington Park Road, Kasota, MN 56050.

2. Roll Call

Present: Robert Bieraugel, Jerry Kallheim, Art Zuhlsdorf, and Larry Maruska.

3. Review and approval of agenda

Resolution 04.210: Art Zuhlsdorf moved to approve the agenda. Seconded by Jerry Kallheim. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

4. Review and Approval of the Minutes

a. October 11, 2004 Regular Meeting

Resolution 04.211: Robert Bieraugel moved to approve the minutes of the October 11, 2004 Regular meeting. Seconded by Art Zuhlsdorf. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

b. October 18, 2004 Regular Meeting

Resolution 04.212: Jerry Kallheim moved to approve the minutes of the October 18, 2004 Regular meeting. Seconded by Robert Bieraugel. Motion passed by a vote of 4 in favor, 0 against, 0 abstained, and 0 absent.

5. Officers Reports

a. Chairperson – Larry Maruska

- Received a call from a property owner on Lake Washington Boulevard, concern that not all of the properties are connecting to the system.

b. Vice Chairperson – Jerry Kallheim

- No Report.

c. Treasurer – Art Zuhlsdorf

- Art Zuhlsdorf Reported the beginning balance of the checking account as of October 25, 2004 is \$21,887.64.
- Invoice received from Bolton & Menk the amount of \$23,048.32, which was approved for payment upon receipt of funds from PFA.
- Invoice received from GM Contracting the amount of \$594,148.35, which was approved for payment upon receipt of funds from PFA.
- Invoice received from Blethen Gage & Krause in the amount of \$1,185.20.
- Invoice received from Blethen Gage & Krause in the amount of \$5,042.89.
- Invoice received from Beth Pooley in the amount of \$110.00.
- Invoice received from James Deike in the amount of \$191.01.
- Invoice received from CTS in the amount of \$130.54.
- Bills totaling \$623,854.31.
- Estimated funds to be received from PFA on or about October 29, 2004 in the amount of \$622,345.37.
- The projected balance after payment of all invoices and receipt of funds will be \$20,509.24.

Resolution 04.213: Art Zuhlsdorf moved to approve payment of the bills due to Blethen Gage & Krause, Beth Pooley, James Deike, and CTS. Seconded by Jerry Kallheim. Motion passed by a vote of 4 in favor, 0 against, 0, abstained, and 0 absent.

- Total cash assets remaining after payment of the bills, will be \$15,288.00.

d. Secretary – James Deike

- Received and Engineer's Field Order from Del Vulcan.

6. Open Forum for Constituents

- None.

7. Old Business

a. Engineering / Construction Progress

- Del Vulcan explained the field order, which will modify the flushing station, adding no cost to the project.
- Distributed a memorandum for board review. Work in progress, lateral lines on Washington Boulevard are mostly install. The

collection pipe for Gingerale Trail was started today. And the connection at the airport was completed today.

- A request for a single grinder for 4418, and 4420 Hillside Lane.
- Construction difficulties on 4416 Washington Boulevard, with a recommendation to install the grinder on the top part of the property.
- Presented a Work Change Directive requesting: 1. Televising the Linder Bay Sewer System. 2. Investigate the location of a sewer service line at 4534 Washington Boulevard. Both changes will increase the cost of the project in the amount of \$2,411.50.

Resolution 04.214: Jerry Kallheim moved to approve the Work Change Directive Number 1. Seconded by Robert Bieraugel. Motion passed by a vote of 4 in favor, 0 against, 0, abstained, and 0 absent.

- Andrew Woods, of 4414 Washington Boulevard requested an additional connection, for possible development on his adjacent property.

b. Operation and Maintenance Contract

- Jon Peterson distributed a memorandum for Board review.
- Larry Maruska recused himself the meeting. Jerry Kallheim chaired this part of the meeting
- Jon Peterson indicated the differences in the two bids received and recommended accepting the proposal from Schwickerts Inc.

Resolution 04.215: Robert Bieraugel moved to accept the bid from Schwickerts, Inc. for the Operation and Maintenance Contract. Seconded by Art Zuhlsdorf. Motion passed by a vote of 3 in favor, 0 against, 0, abstained, and 0 absent.

- Larry Maruska returned to chair the meeting.

c. Review levy to Counties

- Chuck Pettipiece indicated if the levy were to be reduced, a larger bond would have to be issued. The bond could be issued over a 20-year period with current rates being approximately 5 to 6 percent.

d. New Ordinance

- A draft of the ordinance regarding individual sewage storage systems was distributed and reviewed. Some changes will be made, and reviewed at the next regular meeting. Proposed adoption of the ordinance will be in the first part of December.

e. Letter to Dale and Lori Otto

- Item tabled.
- f. Review 2004-2005 calendar of events**
 - The calendar was distributed and reviewed with no changes being made.
- g. Other**
 - No Other Old Business.

8. New Business

- a. Discuss user rates**
 - Chuck Pettipiece distributed a preliminary Wastewater Rate Determination. Various costs being assumed, a cost per 1000 gallons of treatment of approximately \$5.00. However, additional costs for Replacement Reserve, debt service, and other related costs are not the rate.
- b. Other**
 - The computer printer of the District no longer functions.

Resolution 04.216: Jerry Kallheim moved to direct the Secretary purchase a new printer for the District. Seconded by Robert Bieraugel. Motion passed by a vote of 4 in favor, 0 against, 0 against, and 0 absent.

9. Discuss Agenda for November 1, 2004 meeting

- The agenda will be set this week.

10. Adjournment

Art Zuhlsdorf moved to adjourn the meeting. The meeting was adjourned at 9:24 p.m.

Respectfully Submitted,

/s/ James Deike

James Deike

Secretary of the Lake Washington Sanitary District